

MINUTES
Charlottesville Area Association of REALTORS®
Operations Group
Mon., Nov. 20, 2023

Present: Marcela Foshay (Chair), Josh White (Treasurer), Candice Van der Linde (Board Liaison), Kim Armstrong, Tim Carson, Tele Jenifer, Matthias John, Kathy Markwood, Diane Miller. Excused: Kristin Sorokti (Vice Chair), Carl Garrett. Percy Montague. Guest: S. Lisa Herndon (President), Anne Burroughs (President-Elect). Staff Present: Abby Tammen.

Chair Foshay welcomed the Group and called the meeting to order at 11:02 a.m. and reviewed the Antitrust Statement.

Minutes

The October 9, 2023 meeting minutes were accepted as corrected.

Treasurer's Report

September 2023 Financials

Treasurer White presented the financials and after discussion, **A MOTION** was **MADE, SECONDED** and **APPROVED** to accept the September 2023 financials as presented

New Business

Building Evaluation Project Team

Staff will be providing the Team proposals for a new annual landscape vendor. Following their review, the Operations Group will review and approve a vendor via email vote.

Website Redesign Project Team

President-Elect and Project Team Chair, Anne Burroughs, provided the background regarding the need for a caar.com website redesign. The **MOTION** to approve the funding to redesign caar.com website with the initial expense of \$48,000 and approximately \$2,000 monthly hosting fees was **ACCEPTED and APPROVED**.

Showing Services

Following the summary review of two proposals for showing services, a **MOTION** to approve Showing Time as our showing services provider **FAILED**. the Operations Group recommends continuing the discussion of CAAR providing a showing service in fiscal year 2024.

2024 Budget Review

Treasurer White reviewed the assumptions that built the 2024 draft budget. Following a lengthy discussion, the **MOTION** to approve the 2024 budget as presented was **UNANIMOUSLY APPROVED**.

Board Update

Nothing at this time.

Staff Update

Nothing at this time.

Next Meeting

Chair Foshay noted that any additional business of the Operations Group would be discussed via email as the Virginia REALTORS® leadership training conflicts with our regular monthly meeting.

Adjourn

The meeting adjourned at 12:21 p.m.

Respectfully submitted, Abby Tammen, Staff Liaison