

MINUTES
Charlottesville Area Association of REALTORS®
Operations Group
Monday, September 11, 2023

Present: Marcela Foshay (Chair), Kristin Sorokti (Vice Chair), Candice Van der Linde (Board Liaison), Kim Armstrong, Tim Carson, Tele Jenifer, Matthias John, Kathy Markwood, Diane Miller (Zoom), , Percy Montague. Excused: Carl Garrett, Josh White (Treasurer). Staff Present: Abby Tammen.

Chair Foshay welcomed the Group and called the meeting to order at 11 a.m. President S Lisa Herndon reviewed the Antitrust Statement.

Meeting Minutes

The minutes from the August 2nd on-line vote were accepted as presented.

Treasurer's Report

July 2023 Financials

Staff presented the financials and after discussion, **A MOTION** was **MADE, SECONDED** and **APPROVED** to accept the July 2023 financials as presented.

Budget & Finance Project Team Update

Treasure White will hold a coffee chat with the Project Team later this week. The recommended budget will be presented for consideration at the November meeting.

New Business

Board Candidate Application Process Open

The Board is seeking candidates to fill six (6) vacancies in the 2024 board of directors. The Candidate Nomination and Application process is open through October 25th.

Document Review Project Team

Four (4) small subgroups are reviewing our bylaws, policies and procedures, and all of our policy appendices. The Operations Group will be asked to review the red-lined version prior to the October group meeting so the documents can be approved or update for Board adoption in mid-October.

Pat Jensen Leadership Academy Review Project Team

Member Armstrong presented several pieces of feedback following the recent 2023 class graduation. The new ideas and schedule reconfiguration will be implemented for the next class that will kick-off in the Fall of 2024.

Investment Review Project Team

President-Elect Burroughs is finalizing the team members.

Building Evaluation Project Team

Vice Chair Sorokti will kick off this team the last week of September.

Board Update

Nothing at this time.

Staff Update

Water Damage in Hillsdale Conference Center Board Room

Staff noted that the water damage was covered by insurance and the reconstruction of the catering kitchen and board room would likely take place in Q4 2023.

Adjourn

The meeting adjourned at 11:52 a.m.

Respectfully submitted, Abby Tammen, Staff Liaison