



Paragon MLS and SentriLock

Congratulations! Your MLS has chosen SentriLock. Here's how it works.

There are five integration points in Paragon for SentriLock. Two are located under the main LISTINGS > SENTRILOCK menu.

	FINANCIALS TAX MEMBERSHIP RES
ADD LISTING Residential	MAINTAIN
Hultifamily Land Commercial	Partials GEOCODE QUALITY Geocode Quality Search
Farm Rental	DATA CHECKER My Notifications
SENTRILOCK Owned Lock Boxes Your Showing Activity	My Violations My Office Violations

1. Owned Lock Boxes

Selecting this option will display a list of the lock boxes that are owned by the agent.

Ibsnlistingidmlsnumberloannumberextern1622876L100000LMMCQ </th <th></th> <th>SentriLock, LLC</th> <th>Lockbox List</th> <th>For: Contraction of the</th> <th>-</th>		SentriLock, LLC	Lockbox List	For: Contraction of the	-
1622876 LI00000LMMCQ	lbsn	listingid	mlsnumber	loannumber	externalid
1636784 LI00000LNELP	1622876	LI00000LMMCQ	460.057		460257
	1636784	LI00000LNELP	40380		40,000
1683628 LI00000LK2UG	1683628	LI00000LK2UG	403940		400940
	4381				





2. Your Showing Activity

Your Showing Activity displays any showings against an agent's current properties.

Jul 310WI	ng Acc	ivity		Trink Loss
		Sentrikock; LLC Sentric	ard Access Log For:	MIT ANY LINE
Serial Number	Туре	Time	Description	Agent
01688466	card	Tuesday, Mar 09 2021 - 06:08 PM	(26) Strainings Stree Christianskorp 18, 24875	Any Subar - RUNAL S. Statistics No. 122 (1988) produced invariant
01689082	card	Tuesday, Mar 09 2021 - 10:06 AM	NO 21242 Store Distandary IN 24075	Cosp Diseastive - Thomas & Hall Hall Restarcial Sep 279-522 gangtimenand human
11688447	card	Tuesday, Feb 23 2021 - 06:46 PM	N2 Taughan Avenue (Lallor 14 (1988)	Dannie Room - Carlons 21 Yalles Root Danie Internet w 2000 galanted concept. of
01684189	card	Sundey, Feb 14 2021 - 03:47 PH	None	None
01686148	card	Thursday, Feb 11 2021 - 12:47 PM	None	Rone

3. Sentrilock Box Availability from search results

A third option appears as an Action Icon in search results which links to the **Lockbox Availability** report. This report displays the available times for showings.



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The Icon also displays by default in the All Fields Detail and can be added to Agent-facing Reports.

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and the second	MLS #	411047	List Agt 1	Contract of the local division of the local		and share
The second second	C-1388	Resident			Herit	ogat Park
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	Cancel Date					Truel-
States of the second se	Start Showing Date		List Ant 2	-		1000
and the second s	Unit#		List Off 2		Name and American	
Destaurantes	Deed Restrictions V/N	No.3	Conservation	No	Goug Sus ators	Tarres of the
	Comp Only YIN		Easement Y/N		step and move :	TRUCK ALCORE
	Kitchen Level	Main	Guest House Y/W	No		
	Parking Spaces Cvrd	3.00	Auc: Auctioneer Info			
	Duplicate Listing?	No.	Parking Spaces			
	Above Grade SoFt Fin	3,296	Untwr			
			Price Per SQFT	\$100.06		
			Estate?	No	1000 1000 L	0
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In addition, the option is available from ANY detail view by clicking on the Actions menu 😾 Actions

4. Access Log from "Select an Action" in Listing Maintenance

Access Log is located under the Select an Action menu of the Listing Maintenance module of Paragon. It displays access data for specific listings with information about the agent who accessed the box and the time of access.



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G Share via Text

NUMPER M

Haintain Listing

O Add/Edit Tour

🗟 Access Log Collabilmik Shara





5. SentriLock – Assign from "Select an Action" in Listing Maintenance

The **Assign Lockbox** integration point is also located in Listing Maintenance. Clicking this option will display a list of current owned lockboxes to assign to a listing.

	Select an Action	
	n Maintain Listing	Price Change
	Edit Expiration Date	Z Add/Edit Remarks
	👩 🐨 Add/Edit Virtual Tour	Change Geocode
	Copy/Clone Listing	Associate Documents
	Picture Administration(A)	Z Sold/Closed
	Audit Listing	🔏 View Activity Report
	Z Set as Pending	CollabLink Share
	🛃 Data Checker: CheckIt	Sentrilock - Access Log
*** <u>***</u>	SentriLock - Assign	Share on Facebook
able Lockboxes	Share via Text	
ECT LOCKBOX ct a lockbox to assign 1 ne Selected A4197 35933 37657 37992 38495	to the listing	

NOTE: After a lockbox is assigned from Paragon, the number will not display in this control when clicked again. If you select the Assign option again, it will display "None Selected" because the control is solely used for assigning lockboxes. To verify the lockbox assignment, use the Owned Lockboxes integration point above.