

Dear CAAR YPN “All Hands In” Supply Drive Volunteers,

Thank you again for registering to volunteer for the CAAR YPN “All Hands In” Supply Drive which will support the Boys & Girls Clubs of Central Virginia programs and activities. In an effort to prepare for your two-hour shift, please review the following items:

- There will be a drop-off bin per Walmart entrance; one volunteer per Walmart entrance please.
  - If you are the only volunteer for your time slot we recommend standing at the “Home Goods” entrance.
- Flyers are available in the plastic holders on the side of the bins or in the bottom of the bin; if you run out of flyers, please contact Amanda or MK.
- Volunteer should:
  - Wear their company attire or name badge; this will show that you are a REALTOR®
  - Inform customers about the “All Hands In” Supply Drive which benefits the Boys & Girls Clubs of Central VA.
  - Provide the customer a flyer with a list of needed supplies.
    - Please note that the Charlottesville Walmart requests that you hand customers the flyer outside the building; this request does not apply to the Gordonsville Walmart
  - Show the customer where the drop-bin is located
  - If volunteer sees a customer drop-off items, please say THANK YOU!
- If the drop-off bin is full, please call or text Amanda or MK
- If you are the last shift, please place any unused flyers back in the plastic holder or in the bottom of the bin secured with the supplied rubber band.

If you have any other questions, please contact Amanda LeMon (434-996-9155) or MK King (434-981-5068).